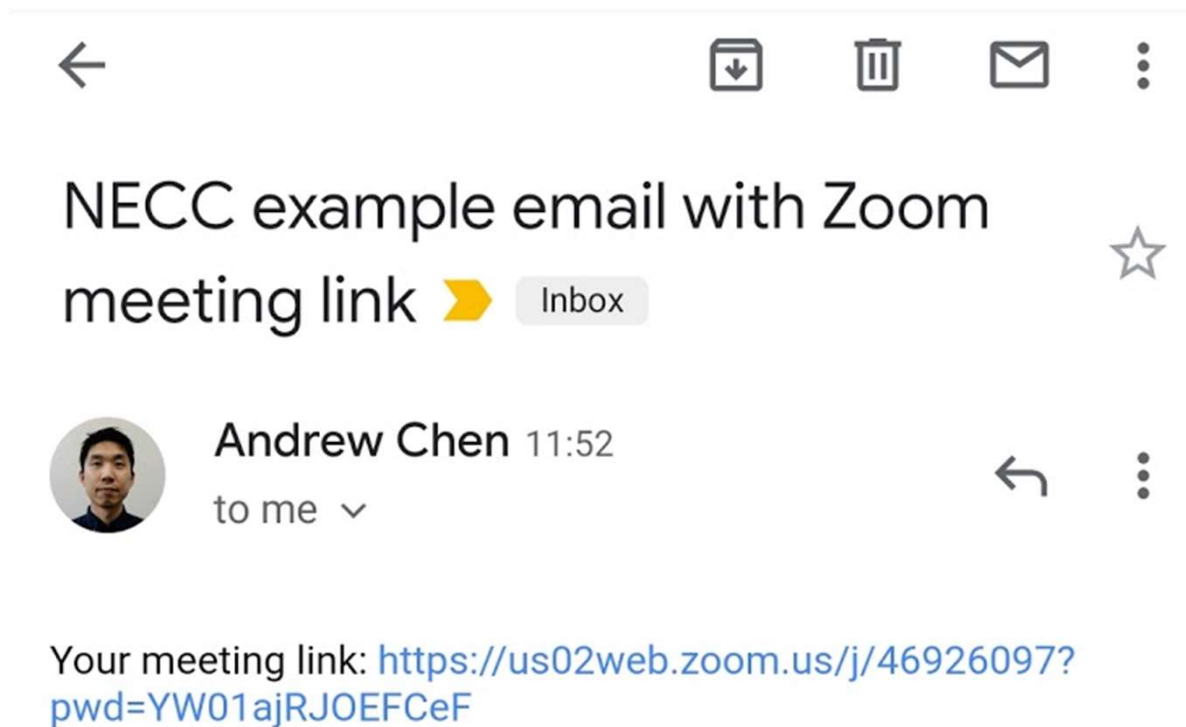


Zoom Phone and Tablet User Guide

Attention: Zoom App must be installed to proceed

Step 1: Open the email received from Northeast Christian Conference Administrator with all the assigned Zoom links

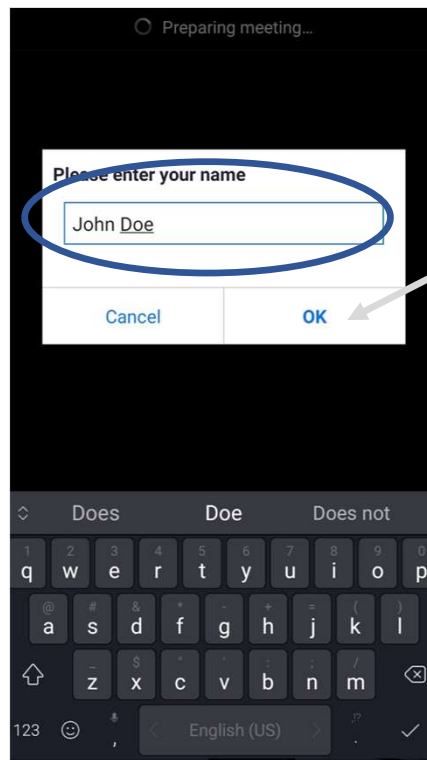


Step 2: Click on the Zoom link to join the meeting

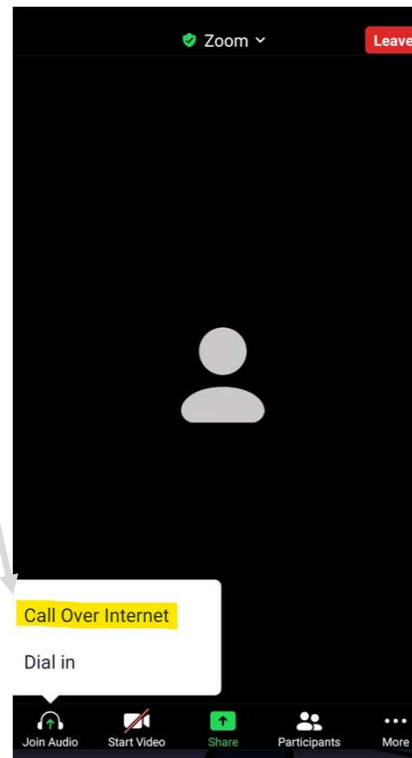
This is an example of the Zoom link

Your meeting link: [https://us02web.zoom.us/j/46926097?
pwd=YW01ajRJOEFCeF](https://us02web.zoom.us/j/46926097?pwd=YW01ajRJOEFCeF)

Step 3: Zoom App automatically opens, and you enter your full name (First, Last), click ok



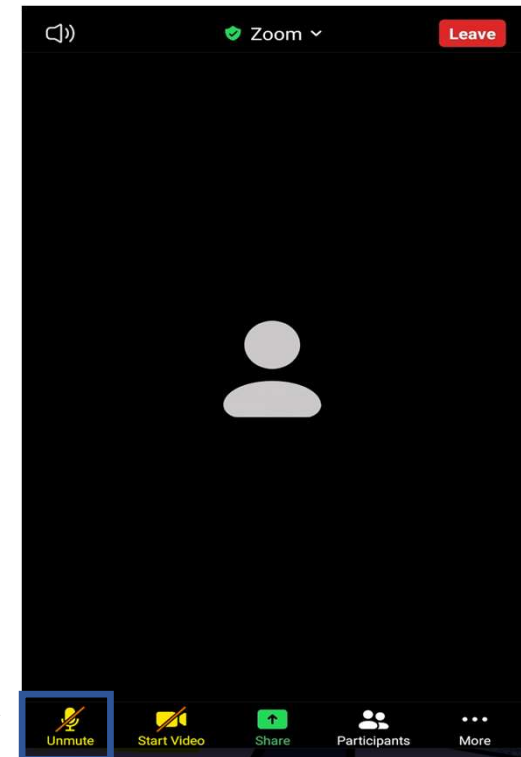
Step 4: Tap “Call over Internet”



Step 5: You have joined!

A few things to keep in mind:

1. There will be a Zoom Host (Host) in each meeting. The Host has the ability to mute and unmute you during the meeting.
2. By default, you will be muted during the meeting. You need to unmute yourself by clicking on the “Mute” button when you want to speak during fellowship group or Prayer Time. You need to mute yourself again when you finish speaking.
3. You will have to keep your video on during the fellowship group time.



Step 6: Click “Leave” to end the meeting

